

# LEGAL REQUIREMENTS & DOCUMENTATION

## MARRIAGE LICENSE AND REGISTRAR'S FEE - €482

*The wedding couple is solely responsible for the organisation, cost and accuracy of the documentation required. In all cases, both the Bride and Groom will need the following document **in original**:*

### ◆ Valid passports

Please check that the passports are valid for at least 3 months after your date of travel (check expiry date).

### ◆ Birth certificates

Original birth certificates (long version). As this is an original, an Apostille stamp is **not** required.

### ◆ Copy of passport of each of the two witnesses

Copies of photo page. Witnesses must be over 18 years old. It is not necessary for the witnesses to attend the Registration at the Town Hall.

### ◆ Statutory Declaration (AKA. Affidavit or Certificate of no Impediment)

This is an original declaration of freedom to marry. It must confirm your marital status (single, divorced or widowed) and must be **dated, signed and stamped** by the issuing Solicitor or Notary Public with the business card attached. **An Apostille stamp on each Statutory Declaration is mandatory.**

### ◆ Original No Trace Letter from the General Registry office in UK

An Apostille stamp on each No Trace Letter is mandatory.

The statutory Declaration and No Trace Letter are **only valid for 3 months**, therefore ideally the couple should obtain them 8 - 10 weeks prior to their wedding date.

## SAMPLE OF AFFIDAVIT:

My full name is \_\_\_\_\_ and I reside at \_\_\_\_\_ My nationality is \_\_\_\_\_  
My passport number is \_\_\_\_\_ date of issue \_\_\_\_\_ My religion is \_\_\_\_\_  
I \_\_\_\_\_ do declare that I am single / divorced / widowed and now free of any bond of  
engagement or marriage and can lawfully enter into my first / second marriage \_\_\_\_\_  
(declarant's signature)

Declared this on \_\_\_\_\_ (date) at \_\_\_\_\_ (Solicitor's address) before  
me \_\_\_\_\_ (Solicitor's name)

\_\_\_\_\_ (Solicitor's signature)

Solicitor's stamp

*If applicable, you will also need the following:*

◆ **Decree Absolute**

If the bride and/or groom are/is divorced, the Decree Absolute/s will be needed. It must be a certified copy with an Apostille stamp.

◆ **Name Change Deed**

If the bride and/or groom have/has changed name/s, the Name Change Deed/s will be needed. It must be a certified copy with an Apostille stamp.

◆ **Adoption Certificate**

If the bride and/or groom is adopted, the Adoption Certificate/s will be needed. It must be a certified copy with an Apostille stamp.

◆ **Death Certificate / Previous Marriage Certificate of previous spouse**

If the bride and/or groom are/is widowed, the Death Certificate/s and Previous Marriage Certificate/s will be needed. The document/s must carry an Apostille stamp.

◆ **Parental Consent**

If the bride and/or groom are/is under 18 years of age, a Parent Consent in the form of a Statutory Declaration must be signed and stamped by a Solicitor.

For U.K. couples: For the Apostille stamp, please contact  
E: [legislation@fedo.gov.uk](mailto:legislation@fedo.gov.uk)

**Please note that as the Law is clear. Nobody will be able to get married without having the above mentioned documents on the registration day. We will not accept any documents to be sent after the registration day. Only the above documents will be accepted and without any exception.**

The wedding couple is advised to contact the Wedding's Department of the Town Hall **3 months before** the wedding with copies of the required documents to ensure that the paperwork is in order. The original documents must be brought in Cyprus to be presented at the Town Hall on the registration day. Email: [weddings@agianapa.org.cy](mailto:weddings@agianapa.org.cy)

It is possible to request an additional Certified Wedding Certificate, for a small fee. Please order it at the Town Hall during your meeting with the Registrar.

The fee for the Marriage License and the Registrar's fee, i.e a total of €482 , are payable at the Town Hall in Euros or by card. The required Apostille stamp on the wedding certificate can be organised by the Registrar for a fee of €50.

Weddings Department